



Finance Dept – Treasury Division

125 East Court St., Ithaca, NY 14850

(607) 274-5542

HOTEL, MOTEL, BED & BREAKFAST OCCUPANCY TAX

CERTIFICATE OF REGISTRATION

DATE OF APPLICATION: _____

NAME OF ESTABLISHMENT: _____

LOCATION: # and Street : _____

City: _____

MUNICIPALITY: _____

PHONE NUMBER: _____ EMAIL ADDRESS: _____

FED ID # or SOCIAL SECURITY # : _____

OWNER OF RECORD: _____

DATE BUSINESS STARTED: _____

FORM OF OWNERSHIP: _____

NUMBER OF ROOMS: _____ WEBSITE: _____

MONTHS OF AVAILABILITY: _____

ALL CURRENT RATES: _____

ON PREMISES MANAGER: _____

ADDRESS FOR CORRESPONDENCE _____

& REPORTING FORMS: _____

CUSTOMER BOOKING OPTIONS (Circle all that apply):

Direct-Corporate Reservation -- Online Travel Agent - AirBnB - Other (_____)

PERMISSION TO LIST ADDRESS IN TRAVEL GUIDE: YES OR NO

RETURN TO: TOMPKINS COUNTY FINANCE DEPT – TREASURY DIVISION

125 E. COURT ST., ITHACA, NY 14850

LSCHOTT@TOMPKINS-CO.ORG

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